

WINCHESTER MUNICIPAL UTILITIES
POLICY AND PROCEDURES

SECTION: 400

SECTION NUMBER: 401.1

EFFECTIVE DATE: 01-97

SUBJECT: PLAN AND SPECIFICATION
REVIEW: WATER, SANITARY
SEWER, AND/OR FIRE LINE
EXTENSIONS

RE: ORDINANCE NO. N/A

STATEMENT OF POLICY - The plans and specifications for all water, sanitary sewer, and/or fire line extensions must be submitted to WMU for review prior to consideration by the WMU Commission.

The purpose of this policy is to ensure:

- Compliance with WMU standard specifications and standard details;
- That a minimum level of service established by WMU can be provided; and
- Compliance with water and sanitary sewer master planning efforts.

Any WMU Commission design approval is valid for a one-year period from the date of the design approval. Construction of the water, sanitary sewer, and/or fire line extension must be complete, and the facilities must be dedicated to WMU, within one year of the WMU Commission design approval.

STATEMENT OF PROCEDURE - Developers or developers' engineers submitting plans and specifications to WMU for review must complete the following steps:

- Complete and submit the "Application for Water, Sanitary Sewer, and/or Fire Line Extension Plan Review";
- Submit two (2) sets of plans and specifications;
- Address all comments, questions, corrections, and revisions prior to consideration by the WMU Commission.

WMU will complete the initial review within 30 days.

- Following final review by staff, plans and specifications will be submitted to the WMU Commission for consideration.


Chairman - WMU Commission

1-16-97
Date

WINCHESTER MUNICIPAL UTILITIES
APPLICATION FOR
WATER, SANITARY SEWER, AND/OR FIRE LINE EXTENSION PLAN REVIEW

I/We, _____, hereby request WMU to review the plans and specifications for:

(name of development)

(location of development)

(water, sanitary sewer, and/or fire line)

(developer)

_____ (contact person)

_____ (phone #)

(mailing address)

I/We understand the initial review will be completed within 30 days.

This review is for the purpose of reviewing plans and specifications to determine their compliance with WMU standard specifications and standard details and WMU water and sanitary sewer master plans. Review does not guarantee that this project will be approved by the WMU Commission.

The following information is required for WMU plan review:

1. Description of water, sanitary sewer, and/or fire line extension:

2. Opinion of project cost:

water: _____

sanitary sewer: _____

fire line: _____

3. Description of type or types of proposed development:

Number of residential units: _____
Number of apartment units: _____
Number of commercial/industrial units: _____

4. Estimate of anticipated utility demand based upon WMU design standards:

Water: _____
Sanitary sewer: _____
Fire line: _____

5. Attach two (2) sets of plans and specifications.

I/we understand that additional information may be required.

All information submitted to Winchester Municipal Utilities is true and accurate.

Signed: _____

Date: _____

Acknowledgment and Statement of Understanding:

I/We, as developer(s) of _____ acknowledge
(Name/Unit or Phase of Development)

and understand that if this development is approved for design and construction by the WMU Commission, I/We have one (1) year to construct and dedicate these improvements to WMU for ownership and perpetual maintenance. If construction and dedication is not complete within the one-year period, I acknowledge and understand that I must reapply for the approval to construct the facilities and that I am in no way guaranteed access to or capacity in WMU's water or sanitary sewer system(s) upon reapplication.

Signed: _____

Title/Company: _____

Date: _____

Witness: _____