

MINUTES
of the regular Meeting of the
WINCHESTER MUNICIPAL UTILITIES
April 3, 2024

The Winchester Municipal Utilities Commission (WMUC) met in a regular meeting April 3, 2024 at Winchester Municipal Utilities (WMU), 150 N. Main Street, Winchester, Kentucky at 5:30 pm. with members physically present and others virtually using Zoom Video conferencing.

Those in attendance were:

Mr. Mike Anderson – Chairman, WMUC
Mr. Jimmy Powell – Vice-Chairman, WMUC
Mr. William Baker – Secretary, WMUC
Mr. John Omohundro - Treasurer, WMUC
Mr. Billy Vanicek – Commissioner, WMUC
Hon. JoEllen Reed – Mayor, City of Winchester
Mr. Kyle Raney – General Manager, WMU via zoom
Mr. Duke Dryden – Utility Advisor, WMU
Ms. Jennifer Sparks – Director of Finance, WMU
Ms. Joy Lewis – Director of Administration, WMU
Mr. Arkadiusz Front – WTP Supervisor, WMU
Mr. Jeremiah Epperson – Field Operations Supervisor, WMU
Mr. Casey Ray – Solid Waste Supervisor, WMU
Ms. Susie Kiniry – Administrative Office Supervisor, WMU

COMMENTS FROM THE GENERAL PUBLIC

Mr. Robert Pritchett, owner of Bargains on Broadway, 26 E. Broadway St., Winchester, KY 40391. Mr. Pritchett voiced several concerns about the Flannigan/Madison Outfall Sewer Improvements Project and how it is interfering with his business. He stated that he feels like the public has no access to his business, his profits are 60% down since the construction started. He also complained that the area is a muddy mess that is being carried into his store. Mr. Pritchett said that the detour signs at the end of the street do not do enough to direct traffic and are causing people to drive the wrong way down the one-way street. Mr. Pritchett stated that his busiest time of the day is 10:30am – 1:00pm, and he would like some consideration during that time frame each day.

CONSIDERATION OF MINUTES

**Upon motion by Mr. Vanicek, second by Mr. Powell, and unanimous vote, the Commission approved the Meeting Minutes of the March 20, 2024 regular meeting of the WMUC.

CONSIDERATION OF ACCOUNTS PAYABLE AND CASH DISBURSEMENTS

**Upon motion of Mr. Baker, second by Mr. Omohundro, and unanimous vote, the Commission approved the WMU Accounts Payable and Cash Disbursements for the period March 18, 2024 through March 29, 2024 in the amount of \$441,840.39 with funds from Operations and Maintenance (O&M).

CONSIDER PAY REQUEST

- Pay Request No. 9
Flanagan & Madison Outfall Sewer Improvements, Phase I
Lagco, Inc.

Mr. Dryden stated that on March 21, 2024, Lagco, Inc. submitted Pay Request No. 9 for the Flanagan & Madison Outfall Sewer Improvements project. Mr. Dryden stated that the pay request has been reviewed and approved by Bell Engineering and the construction Inspector, Alan Edwards. Mr. Dryden noted that the pay request reflects the retention of the applicable 10% retainage and represents payment for work performed through March 7, 2024 pay period. Mr. Dryden recommended that Pay Request No. 9 in the amount of \$1,008,839.43 be paid in full with funds from Cleaner Water Program Grant proceeds and various WMU accounts.

**Upon motion of Mr. Powell, second by Mr. Vanicek, and unanimous vote, the Commission approved Pay Request No. 9 in the amount of \$1,088,839.43 which reflects the retention of the applicable 10% retainage, for the Flanagan & Madison Outfall Sewer Improvements project to be paid in full to Lagco, Inc. with funds from Cleaner Water Program Grant proceeds and various WMU accounts.

CONSIDER WORK ORDER

- Work Order No. 2
Industrial Electrician Services
John Kinder Electric

Mr. Dryden recommended approval of Work Order No. 2 with John Kinder Electric per the unit prices submitted in the contract and outlined in the work order. The time period for Work Order No. 2 will be April 1, 2024 through March 31, 2025.

**Upon Motion by Mr. Vanicek, second by Mr. Omohundro and unanimous vote, the Commission approved work order No. 2 with John Kinder Electric per the unit prices submitted in the contract and outlined in the work order. The time period for Work Order No. 2 will be April 1, 2024 through March 31, 2025.

EMPLOYEE ACTIONS

**Upon motion of Mr. Powell, second by Mr. Baker, and unanimous vote, the Commission approved the recommendation of Ms. Lewis in her memo dated March 22, 2024 to accept the voluntary resignation of Mr. Gabriel Rector, Utility Worker, 1600 Department, effective March 22, 2024 and to post the position in accordance with Personnel Policies and Procedure, Policy No. 110.

**Upon motion of Mr. Omohundro, second by Mr. Powell, and unanimous vote, the Commission approved the recommendation of Ms. Lewis in her memo dated March 22, 2024, to accept the voluntary resignation of Ms. Kelsey Gaskell, Administrative Coordinator, 200 Department, effective March 21, 2024 and to post the position in accordance with Personnel Policies and Procedure, Policy No. 110.

**Upon motion of Mr. Vanicek, second by Mr. Baker, and unanimous vote, the Commission approved the recommendation of Ms. Lewis in her memo dated March 28, 2024 to employ Mr. Tony Gross, Engineering Tech., 300 Department at the hourly rate as outlined in the memo to be effective April 10, 2024.

**Upon motion of Mr. Powell, second by Mr. Vanicek, and unanimous vote, the Commission approved the recommendation of Ms. Lewis in her memo dated March 27, 2024 to employ Mr. Andrew Allen, Utility Worker, 1200 Department at the hourly rate as outlined in the memo to be effective April 10, 2024.

DISCUSSION

Mr. Anderson updated the Commission concerning the sewer line that is running under the house on Buckner St. and stated that Buchanan has plans to shoot the line, but has been unable to do so because of the weather and the amount of rain fall that we have seen over the past several days.

Mr. Anderson stated the next regularly scheduled meeting will be held on Wednesday, April 17, 2024 at 5:30 p.m.

EXECUTIVE SESSION

- Proposed Litigation KRS 61.810 (c)
- Property Acquisition KRS 61.810 (b)
- Personnel Matters KRS 61.810 (f)
- Industrial Prospects KRS 61.810 (g)

ADJOURNMENT

**Upon motion of Mr. Powell, second by Mr. Omohundro, and unanimous vote, the WMU Commission adjourned.

Mike Anderson
Chairman, WMUC

William Baker
Secretary, WMUC