

**MINUTES**  
of the regular Meeting of the  
WINCHESTER MUNICIPAL UTILITIES  
**May 1, 2024**

The Winchester Municipal Utilities Commission (WMUC) met in a regular meeting May 1, 2024 at Winchester Municipal Utilities (WMU), 150 N. Main Street, Winchester, Kentucky at 5:30 pm. with members physically present and others virtually using Zoom Video conferencing.

Those in attendance were:

Mr. Mike Anderson – Chairman, WMUC  
Mr. Jimmy Powell – Vice-Chairman, WMUC  
Mr. William Baker – Secretary, WMUC  
Mr. John Omohundro - Treasurer, WMUC  
Mr. Billy Vanicek – Commissioner, WMUC  
Mr. John Rompf – Counsel Representative  
Mr. Kyle Raney – General Manager, WMU  
Ms. Joy Lewis – Director of Administration, WMU  
Mr. Arkadiusz Front – WTP Supervisor, WMU  
Mr. Jeremiah Epperson – Field Operations Supervisor, WMU  
Ms. Susie Kiniry – Administrative Office Supervisor, WMU

**COMMENTS FROM THE GENERAL PUBLIC**

There were no comments from the general public.

**CONSIDERATION OF MINUTES**

\*\*Upon motion by Mr. Powell, second by Mr. Vanicek, and unanimous vote, the Commission approved the Meeting Minutes of the April 17, 2024 regular meeting of the WMUC.

**CONSIDERATION OF ACCOUNTS PAYABLE AND CASH DISBURSEMENTS**

\*\*Upon motion of Mr. Baker, second by Mr. Omohundro, and unanimous vote, the Commission approved the WMU Accounts Payable and Cash Disbursements for the period April 15, 2024 through April 26, 2024 in the amount of \$822,882.57 with funds from Operations and Maintenance (O&M).

**CONSIDER PAY REQUEST**

- Pay Request No. 10  
Flanagan & Madison Outfall Sewer Improvements, Phase I  
Lagco, Inc.

Mr. Raney stated that on April 18, 2024, Lagco, Inc. submitted Pay Request No. 10 for the Flanagan & Madison Outfall Sewer Improvements project. Mr. Raney stated that the pay request has been reviewed and approved by Bell Engineering and the construction Inspector, Alan Edwards. Mr. Raney noted that the pay request reflects the retention of the applicable 10% retainage and represents payment for work performed through April 12, 2024 pay period. Mr. Raney recommended that Pay Request No. 10 in the amount of \$503,096.21 be paid in full with funds from Cleaner Water Program Grant proceeds and various WMU accounts.

\*\*Upon motion of Mr. Powell, second by Mr. Baker, and unanimous vote, the Commission approved Pay Request No. 10 in the amount of \$503,096.21 which reflects the retention of the applicable 10% retainage, for the Flanagan & Madison Outfall Sewer Improvements project to be paid in full to Lagco, Inc. with funds from Cleaner Water Program Grant proceeds and various WMU accounts.

## **CONSIDER WORK ORDER**

- Work Order No. 2  
Lease of Agricultural Property (2033 Van Meter Rd.)  
Shane Wiseman

Mr. Raney recommended approval of Work Order No. 2 with Shane Wiseman for the lease of the agricultural land at 2-33 Van Meter Road as outlined in the agreement and work order.

\*\*Upon Motion by Mr. Vanicek, second by Mr. Omohundro and unanimous vote, the Commission approved work order No. 2 with Shane Wiseman for the lease of approximately 28 acres of agricultural land located on the Strodes Creek Wastewater Treatment Plant property at 2033 Van Meter Road.

- Work Order No. 5  
Printer Maintenance  
Axiom Service Management (Formerly Logical Maintenance Solutions)

Mr. Raney stated that Work Order No. 5 is with Axiom Service Management, formerly known as Logical Maintenance Solutions, 17551 Von Karmen Avenue, Irvine, CA 92614 for printer maintenance. Ms. Lewis stated per the existing contract with Logical Maintenance Solutions, this is the 4th elective renewal of the agreement. Mr. Raney recommended approval of Work Order No. 5 with Logical Maintenance Solutions per the unit prices as outline in the work order for the time period of May 1, 2024 through April 30, 2025.

\*\*Upon motion of Mr. Powell, second by Mr. Vanicek, and unanimous vote, the Commission approved Work Order No. 5 with Axiom Service Management, 17551 Von Karmen Avenue, Irvine, CA 92614 for printer maintenance per the unit prices as outline in the work order for the time period of May 1, 2024 through April 30, 2025.

## **EMPLOYEE ACTIONS**

\*\*Upon motion of Mr. Baker, second by Mr. Vanicek, and unanimous vote, the Commission approved the recommendation of Mr. Raney in his memo dated April 26, 2024, pursuant to Policy and Procedure No. 420 to give salary adjustments to Dakota Hembree, Josh Fountain, Bryan Campbell, and Alex Hernandez for attaining Commercial Driver's license (CDL) and/or endorsements to their CDL for the benefit of WMU. Mr. Raney noted the adjustment amounts and effective dates are outlined in the memo.

## **CONSIDER AGREEMENT**

Mr. Raney stated that we have received an Inter-Jurisdictional Application from Palmer on behalf of the Clark County Sanitation District. Mr. Raney stated that we have performed an internal evaluation of the application and determined that WMU does have capacity for the 250,000 gpd discharge. With that, the agreement merely needs to be conditioned upon the terms that it will be designed, constructed and operated in compliance with ALL WMU policies and all rules, laws and

regulations of any governmental authority and the provisions of the Consent Decree. This would include the WMU Developer policies.

Mr. Raney recommended that WMU approve the inter-jurisdictional application request under the condition that the gravity line (in purple in Exhibit A), pump station (in red) and forced main (in red) are owned and operated by WMU.

\*\*Upon motion of Mr. Baker, second by Mr. Powell, and unanimous vote, the Commission approved the Inter-jurisdictional Application from Clark County Sanitation District with the condition that the gravity line, the pump station, and the forced main are owned and operated by WMU.

## **DISCUSSION**

Mr. Raney updated the Commission on the proposal presented to WMU from Clark County Sanitation District.

Mr. Raney updated the Commission on the construction status of the Flannigan/Madison Outfall Sewer Improvements Project. Work Continues down Broadway. All indications are that the project is on track per the June 1<sup>st</sup> deadline. Mr. Raney updated the Commission on the WMU-EPA First Quarter of 2024 Progress Report. The Commission decided to move meeting back to Thursday night beginning June 1, 2024, with the first meeting being June 6<sup>th</sup>, 2024.

## **EXECUTIVE SESSION**

\*\*Upon motion of Mr. Baker, second by Mr. Powell, and unanimous vote, the WMU Commission adjourned to Executive Session to discuss Proposed Litigation KRS 61.810 (c) and Industrial Prospects KRS 61.810 (g).

- Proposed Litigation KRS 61.810 (c)
- Property Acquisition KRS 61.810 (b)
- Personnel Matters KRS 61.810 (f)
- Industrial Prospects KRS 61.810 (g)

\*\*Upon motion of Mr. Powell, second by Mr. Omohundro, and unanimous vote, the WMU Commission returned from Executive Session.

## **ADJOURNMENT**

\*\*Upon motion of Mr. Baker, second by Mr. Omohundro and unanimous vote, the WMU Commission adjourned.

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Mike Anderson  
Chairman, WMUC

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William Baker  
Secretary, WMUC