

MINUTES
of the Special-called Meeting of the
WINCHESTER MUNICIPAL UTILITIES
August 27, 2024

The Winchester Municipal Utilities Commission (WMUC) met in a special-called meeting August 27, 2024 at Winchester Municipal Utilities (WMU), 150 N. Main Street, Winchester, Kentucky at 3:00 pm.

Those in attendance were:

Mr. Mike Anderson – Chairman, WMUC
Mr. William Baker – Secretary, WMUC
Mr. John Omohundro – Treasurer, WMUC via zoom
Mr. Billy Vanicek – Commissioner, WMUC via zoom
Mr. John Rompf – Counsel Representative
Mr. Kyle Raney – General Manager, WMU
Ms. Joy Lewis – Director of Administration
Ms. Jennifer Sparks – Director of Finance
Mr. Arkadiusz Front – WTP Supervisor, WMU
Mr. Jeremiah Epperson – Field Operations Supervisor, WMU
Mr. Casey Ray – Solid Waste Supervisor, WMU
Ms. Susie Kiniry – Administrative Office Supervisor, WMU
Mr. Jason Gomez – WWTP Supervisor, WMU

COMMENTS FROM THE GENERAL PUBLIC

There were no comments from the general public.

CONSIDERATION OF MINUTES

**Upon motion by Mr. Powell, second by Mr. Baker, and unanimous vote, the Commission approved the Meeting Minutes of the August 1, 2024 regular meeting of the WMUC.

CONSIDERATION OF ACCOUNTS PAYABLE AND CASH DISBURSEMENTS

**Upon motion of Mr. Baker, second by Mr. Omohundro, and unanimous vote, the Commission approved the WMU Accounts Payable and Cash Disbursements for the period July 29, 2024 through August 23, 2024 in the amount of \$1,970,699.38 with funds from Operations and Maintenance (O&M).

CONSIDER ADOPTION OF RESOLUTION

- Adoption of Resolution 2024-1
Grant Program of 2024 Funds
Cabinet for Economic Development (CED)
Flanagan & Madison Outfall Sewer Project, Phase II

Mr. Raney directed the commissions attention to his memo dated August 22, 2024 and its attachment of a resolution authorizing the completion and filing of a Government Resources Accelerating Needed Transformation (GRANT) Program of 2024 project application for up to \$2,600,385 in Grant Program of 2024 funds with the Cabinet for Economic Development (CED) for potential funding of Phase II of the Flanagan & Madison Outfall Sewer Project. Mr. Raney stated the resolution authorizes and directs the General Manager and the Chairman of WMU

Commission to execute any documents which are deemed necessary by CED to carry out the project and to act as authorized correspondents for the project. Mr. Raney recommended the Commission to authorize it's Chairman and it's General Manager to sign the resolution and to act as the authorized correspondents for the project.

**Upon motion by Mr. Powell, second by Mr. Baker, and unanimous vote, the Commission approved authorization of it's Chairman and it's General Manager to sign the resolution and to act as the authorized correspondents for the project.

CONSIDER DESIGN / CONSTRUCTION APPROVAL

- 1730 Bypass Road
Sanitary Sewer System Improvements

Mr. Raney referred the Commission to his memo dated August 20, 2024 for design review. Mr. Raney stated the development consists of one 65 linear feet of 8" PVC sanitary sewer line and 1 new manhole. Mr. Raney stated the following conditions apply, developer procure all on / off site easements, developer provide written description of all on / off site easements, all off-site easements be acquired and easement documents recorded before construction is initiated, developer procure all permits and licenses as may be required by any federal, state and local laws or jurisdictions and provide the necessary approvals prior to construction being initiated, System Development Charges (SDCs) be assessed and paid in accordance with City Ordinance 14-104, at the time water and / or sanitary sewer connection fees are paid to WMU, construction of the improvements be complete within one year of the approved date by the WMU Commission, should construction not be complete by this date, reapproval will be required, and Developer / Builder / Owner waives any benefit or rights per KRS 96.539 and releases Winchester Municipal Utilities (WMU), its successors and assigns from any and all claims for reimbursements for water and sanitary sewer infrastructure and related appurtenances constructed and installed arising from this statute for the named development.

Mr. Raney recommended approval of the design by the WMU Commission in accordance with the WMU specifications and requirements.

**Upon motion of Mr. Powell, second by Mr. Omohundro, and unanimous vote, the Commission approved design and authorized construction of 65 linear feet of 8" PVC sanitary sewer line and 1 new manhole at 1730 Bypass Road.

CONSIDER VEHICLE / EQUIPMENT PURCHASE

- Equipment Purchase
Operation Department
Municipal Equipment, Inc.

Mr. Raney referred the Commission to his memo dated August 22, 2024. Attached to his memo, Mr. Raney stated, is a State Price Contracting quote from Municipal Equipment, Inc., 6305 Shepherdsville Road, Louisville, KY 40228, for the purchase of one (1) 2024 Freightliner 108 SD Aquatech Combination Vacuum/Jetter truck in the amount of \$539,229.47.

Mr. Raney stated the WMU 2024-2025 Depreciation Funded Capital Plan calls for replacement of Unit 1506, a 2008 International Aquatech combination Vacuum/Sewer Jet Truck. Mr. Raney stated the budgeted amount for routine Hydraulic Cleaning replacements for 20224/2025 is \$270,000.00 with additional funding from the existing carryover from the previous budget year (\$269,229.47).

Mr. Raney recommended the purchase of one (1) 2024 Freightliner 108 SD Aquatech Combination Vacuum/Jetter truck in the amount of \$539,229.47. with funds from Depreciation.

Mr. Raney also recommended declaring Unit 1506, a 2008 International Aquatech combination Vacuum/Sewer Jet Truck surplus property and advertising on the GovDeals auction site for ultimate disposal.

**Upon motion of Mr. Baker, second by Mr. Omohundro, and unanimous vote, the Commission approved the recommendation of Mr. Raney for the purchase of one (1) 2024 Freightliner 108 SD Aquatech Combination Vacuum/Jetter truck in the amount of \$539,229.47. with funds from Depreciation.

CONSIDER SURPLUS PROPERTY

- 8/6-yard Frontload Container and 4/8-yard Frontload Containers

Ms. Raney recommended that Eight (8) 6-yard Frontload Container and Four (4) 8-yard Frontload Containers be declared surplus. Mr. Raney stated the container was removed from service due to deterioration of over 20 plus years of service. Mr. Raney stated that staff will advertise the containers on Gov Deals auction site for ultimate disposal upon approval.

**Upon motion of Mr. Powell, second by Mr. Vanicek, and unanimous vote, the Commission approved the recommendation of Mr. Raney in his memo dated August 2, 2024 to declare Eight (8) 6-yard Frontload Container and Four (4) 8-yard Frontload Containers be declared surplus and advertise the containers on Gov Deals auction site for ultimate disposal.

EMPLOYEE ACTIONS

**Upon motion of Mr. Vanicek, second by Mr. Baker, and unanimous vote, the Commission approved the recommendation of Mr. Raney in his memo dated August 9, 2024 to accept the voluntary resignation of Mr. Michael Slone, Collector/Driver, 600 Department, effective August 20, 2024 and to post the position in accordance with Personnel Policies and Procedure, Policy No. 110.

**Upon motion of Mr. Powell, second by Mr. Vanicek, and unanimous vote, the Commission approved the recommendation of Mr. Raney in his memo dated August 21, 2024 to accept the voluntary resignation of Mr. Preston Hahn, Class IV Water Treatment Operator, 1200 Department, effective September 20, 2024 and to post the position in accordance with Personnel Policies and Procedure, Policy No. 110.

**Upon motion of Mr. Powell, second by Mr. Vanicek, and unanimous vote, the Commission approved the recommendation of Mr. Raney in his memo dated August 09, 2024 to employ Mr. Kendall Combs, Utility Worker. 1600 Department at the hourly rate as outlined in the memo to be effective September 11, 2024.

EXECUTIVE SESSION

- **Proposed Litigation KRS 61.810 (c)**
- Property Acquisition KRS 61.810 (b)
- **Personnel Matters KRS 61.810 (f)**
- Industrial Prospects KRS 61.810 (g)

ADJOURNMENT

**Upon motion of Mr. Powell, second by Mr. Baker, and unanimous vote, the WMU Commission adjourned.

Mike Anderson
Chairman, WMUC

William Baker
Secretary, WMUC